NOGOJIWANONG FRIENDSHIP CENTRE

CAREER OPPORTUNITY

Cultural Resource Coordinator (CRC)

The Nogojiwanong Friendship Centre (NFC) is a not-for-profit, culture and community-based organization mandated to serve the needs of urban Indigenous people in the City of Peterborough and surrounding area. The NFC is currently accepting resumes for the full-time position of Cultural Resource Coordinator (CRC).

Position Objective and Responsibilities

The CRC will ensure the effective delivery of the Cultural Resource program to urban Indigenous people, with the primary focus being children, youth and families, fostering a strong sense of well-being and positive Indigenous identity. The CRC is responsible for providing and facilitating access to traditional teachings and ceremonies in a safe and acceptable environment. The CRC will also promote cultural awareness, language support, cultural based healing, work with Elders and traditional people as required using a prevention lens to meet the needs of the community.

The CRC will plan and deliver programs through an integrated approach, in a team environment, and where appropriate and necessary, in partnership with external agencies. The position requires a flexible work schedule including evenings and weekends.

Qualifications:

- **Post-secondary education in Indigenous studies or another related field of studies; and,**
- **Minimum of 3 years of demonstrated and related work experience within an Indigenous organization or community, specifically in a supportive counseling capacity;**

OR combination of education and experience deemed acceptable by the Hiring Committee.

- **Strong knowledge and awareness of Indigenous culture and history, with specific emphasis on family violence, child welfare, the impact of trauma, Indigenous youth engagement and community outreach;**
- **Exceptional knowledge of Indigenous historical and contemporary issues;**
- **Knowledge and experience working with urban Indigenous children, youth and families in a healing and reconciliation capacity;**
- **Ability to work professionally and collaboratively with child welfare and other agencies;**
- **Proficiency in MS Office applications and Database applications;**
- **Ability to work within the established policies and procedures of the organization;**
- **Must have the ability to work independently and as a team player, with minimal supervision, and be capable of coordinating activities with other Friendship Centre programs;**
- **Must have a valid driver's license and reliable vehicle;**
- **Must possess current First Aid / CPR certification or be willing to be certified;**
- **Good organizational and administrative skills;**
- **Excellent report writing skills;**
- **Flexible work schedule;**
- **Indigenous heritage a preference (ref: Aboriginal Employment Preference Policy); and,**
- **A satisfactory Criminal Reference Check (CPIC) with a Vulnerable Sector Search (VSS) will be a condition of the employment offer.**

If you are interested in qualifying for the position, please email a cover letter, resume and three (3) working references to the attention of:

Teresa Nahwegahbow, Program/Human Resource Manager
Nogojiwanong Friendship Centre
580 Cameron St. Peterborough, ON K9J 3Z5
Email: manager@nogofc.ca

Date posted: Monday, July 30th, 2018 Date Closed: Monday, August 13th, 2018

****** only those selected for an interview will be contacted *****