Relief/On-Call Residential Counsellor

Durham Mental Health Services – Whitby, ON

The Residential Counsellor - (Relief) will provide support to the housing program. The position will assist and support the residents of the housing program as they learn the life skills necessary to progress to a greater level of independent living. These positions are hired on a 'relief' basis. Shifts may be nights, days and weekends depending on the need.

Responsibilities:

• Assist in the orientation of new residents.
• Using a “hands on” approach, assist residents in the development of daily living skills, ie., housekeeping, laundry, household safety, menu planning, meal preparation, grocery shopping, money management and personal budgeting.
• Encourage personal hygiene.
• Assist residents in the development of problem solving, conflict resolution, coping, social and interpersonal skills.
• Encourage resident participation in day programs.
• Assist residents to access community resources. Advocate on residents’ behalf
• Assist the residents in keeping scheduled appointments.
• Transport residents in the community as required.
• Monitor and supervise residents use of medication.
• Assist in the organization and supervision of residents outings and events
• Participate in the day to day operation and maintenance of the home and property.
• Ensure a safe living environment. Conduct regular safety checks.
• Work in compliance with a health and safety policies, and the OHSA
• Report in writing all accidents, injuries and occurrences.
• Work cooperatively as a member of the residential team.
• Complete all necessary file notes, reports and other written documentation.

Minimum Qualifications:

- Three years combined education and directly related experience.
- MUST HAVE ONE YEAR EXPERIENCE IN SIMILAR ROLE
- Certificate, diploma or degree from an accredited College or University in the Human Services field.
- MUST HAVE - Valid drivers licence and access to an insured personal vehicle
- An up-to-date first aid/CPR certificate.
- Valid Vulnerable Sector Screening
- The ability to work with a minimum of supervision

Durham Mental Health Services is an enthusiastic equal opportunity employer. We thank all applicants for applying; however, only those candidates selected for an interview will be contacted.

Please send resume to Stacey Hummel – Human Resources manager
shummel@dmhs.ca