

**MINUTES**  
**BOARD OF DIRECTORS MEETING**  
**Tuesday June 16, 2009**  
**9:00 am to 4:00 pm**  
**Keystone Links Golf and Country Club**  
**Peterborough, Ontario**

**Directors Present:** Mr. Foster Loucks (Chair)  
Ms. Joseline Sikorski (Vice Chair)  
Ms. Jean Achmatowicz MacLeod (Secretary)  
Mr. Ron Francis (Member)  
Mr. Stephen Kylie (Member)  
Mr. William Gleed (Member)

**Staff Present:** Ms. Deborah Hammons (CEO)  
Mr. Paul Barker (Senior Director, Performance, Contracts and Allocations)  
Mr. James Meloche (Senior Director, Planning, Integration & Community Engagement)  
Ms. Emily Van de Klippe (Corporate/Project Coordinator)  
Ms. Jennifer Russell (Minutes Recorder)

**Regrets:** Ms. Novina Wong (Member)  
Dr. Alex Hukowich (Member)

Mr. Loucks of the Central East Local Health Integration Network (the "CE LHIN") Board of Directors chaired the meeting. Jean Achmatowicz MacLeod, Secretary of the LHIN, was Secretary of the meeting.

**1.1 MEETING CALLED TO ORDER**

Mr. Loucks called the meeting to order at 9:00 am.

Mr. Loucks welcomed members of the public to the Central East LHIN Open Board Meeting and to the Keystone Golf and Country Club in Peterborough. He noted that Dr. Hukowich was at a Public Health conference and that Ms. Wong was away on vacation.

**Constitution of Meeting and Quorum**

Notice of the meeting having been properly given to the public and to each Board member, and a quorum of Board members being present at the meeting, Mr. Loucks declared the meeting duly constituted for the transaction of business.

## 1.2 APPROVAL OF THE AGENDA

Mr. Loucks drew attention to the new standing item of correspondence under section 3.1 on the agenda.

Mr. Francis asked that the minutes of the Audit and Community Nominations Committee be brought forward to be received by the Board. This will be addressed under 'new business'.

**MOTION:** By Mr. Francis that the agenda of the June 16, 2009 meeting of the Central East LHIN Board of Directors be approved as amended.

**SECONDED:** Mr. Kylie

**MOTION CARRIED**

## 1.3 DECLARATION OF CONFLICTS OF INTEREST

Mr. Loucks requested that those in attendance declare any conflicts of interest.  
*No conflicts of interest were declared.*

## 2.1 MINUTES OF MEETINGS

The following corrections were recommended:

- Under section 3.2 the word 'too' should be omitted from the third paragraph.
- The third paragraph regarding HBAM in section 3.3 should be reworded

**MOTION:** By Mr. Gleed that the minutes of the May 19, 2009 meeting of the Central East LHIN Board of Directors be approved (as amended and clarified).

**SECONDED:** Ms. Sikorski

**MOTION CARRIED**

## 2.2 BUSINESS ARISING FROM MINUTES

There was a request for an update on diagnostic imaging at Northumberland Hills Hospital. Ms. Hammons had contacted the CEO of the hospital via email but had not received a response. Northumberland Hills had presented at a previous Board Education Session and had not mentioned any service reductions. They are under obligation to report service reductions to the LHIN.

**Action Item:**

Ms. Hammons will follow up with the NHH CEO and report back to the Board.

Ms. Hammons reported that two of the three new nurse practitioner clinics are up and running. The third clinic, which was assigned to the Kawartha Lakes and Haliburton area, is not yet operational.

**3.0 NEW BUSINESS**

**3.1 CORRESPONDENCE**

Mr. Loucks highlighted one correspondence item. There were no further questions or additional items.

**3.2 ANNUAL REPORT**

Mr. Loucks welcomed Ms. Cronin-Wood to speak to the Annual Report for 2008/2009. Ms. Cronin-Wood asked the members of the Board to submit any feedback they had in order to help the Staff move forward with the Annual Report process.

Mr. Loucks referred to page 2 in the second last paragraph of the report, which stated that the board of directors "is the key point of interaction with the Ministry." He feels that the staff has this honour while the Board's interaction is with the Minister. Ms. Cronin-Wood pointed out that this wording is provided by the Ministry and has been standard to previous reports.

One board member referred to the terms of office of all the members, noting the risk for continuity of the organization and the need for significant succession planning. Ms. Hammons explained that the Annual Report is based on a template, but the future of the organization is captured in the Annual Business Plan which is submitted to the Ministry.

Ms. Cronin-Wood was asked whether the Board would hear of any outcomes from completed contracts. She assured the members that between the drafting of the report and it being approved, more information will be coming forward. Ms. Hammons added that this information will be brought forward to the next education session of the Board.

**MOTION:** By Mr. Kylie that the Annual Report be approved for submission to the Ministry of Health and Long Term Care on June 30, 2009.

**SECONDED:** Ms. Sikorski

One member asked about the amounts being paid in the LHIN for eHealth consulting services as outlined on page 28 of the report. Ms. Hammons replied that all of the nine hospitals in the LHIN will be consolidated over to Meditech. A formal tender was put out to allow Consulting services to bid for this contract. Ms. Cronin-Wood added that the eHealth page on the Central East LHIN website details what the LHIN has been doing to roll out eHealth.

**MOTION CARRIED**

### 3.3 ABORIGINAL ENGAGEMENT

Mr. Loucks called upon Mr. Meloche and Chief Knott to discuss Aboriginal Engagement. Mr. Meloche invited Chief Knott to make opening comments before questions were taken from the Board.

Chief Knott greeted those in attendance. He gave some history on his involvement as Chief at Curve Lake and expressed his pleasure at being able to remind his community to get involved for the betterment of their health and safety. He spoke of some of the difficulties of inadequate housing, low incomes, culture loss and language barriers that members of the community face. He also outlined some his community's goals which included onsite dialysis and a nurse practitioner. He hopes these goals can be achieved through the regional health engagement process and is excited to be a part of the Advisory Circle.

The Advisory Circle was established to address the health requirements of the Anishnawbe, Inuit, Métis and Aboriginal people. Currently, discussions are underway regarding the name of the Advisory circle which incorporates the sacred seven grandfather's teachings of courage, respect, truth, love, humility, wisdom and honesty. Chief Knott thanked Mr. Meloche for bringing everyone together to better understand how to best approach the health needs of these communities.

Mr. Meloche was asked to elaborate on the involvement of the Central East LHIN Board in this process. The Advisory Circle will have a direct reporting relationship to the Board. An official ceremony and celebration is forthcoming to assign the Terms of Reference.

Mr. Loucks thanked Mr. Meloche and Chief Knott, noting that he finds when listening to First Nations spokespersons, he always comes away feeling inspired. He asked for questions and comments from the Board.

When asked about urban residents, Chief Knott explained that other organizations such as 'Friendship Centres' provide urban area residents with direction and assistance. There are limitations as to what can be done as the department of Indian affairs only recognizes 'Status Indians' living on the reserve. Once they no longer live on the reserve, they are not given the same status. Chief Knott mentioned that this is why sensitivity is important. He was pleased to report that Curve Lake is one of the primary First Nations communities ever to be involved with a Health Board.

Mr. Meloche expressed his pleasure in working with Chief Knott. He acknowledged that it is a relationship that requires trust and openness. Mr. Loucks added that the Board welcomes the opportunity to continue working with the First Nations community.

**MOTION:** By Mr. Gleed that

Whereas the Central East LHIN Board supports the principles as laid out in the draft Terms of Reference for the Advisory Circle and;

Whereas the Central East LHIN Board encourages CE LHIN Staff, along with First Nation, Métis and Inuit representatives, to pursue final consensus necessary to the ultimate success of the Advisory Circle;

Be it resolved that through the establishment of the Advisory Circle, the CE LHIN hopes to establish productive and respectful relationships with all Anishnawbe, Métis and Inuit peoples as guided by the Sacred Seven Grandfather's Teachings.

**SECONDED** Ms. Sikorski

**MOTION CARRIED**

Mr. Loucks asked that the Board recess at 10:30 am. The Board reconvened at 10:50 am.

**3.4 UNATTACHED PATIENT ASSESSMENT (UPA) INITIATIVE**

Foster asked Mr. Meloche to address the Board regarding the Unattached Patient Assessment (UPA) Initiative. This project initially came to the Board in August of 2008. The program is to provide access to primary health care for people in the LHIN who do not have primary care physicians.

Currently there is a focus on areas such as Scarborough, Lindsay, Haliburton, and Havelock. Mobile teams can assist patients at a cost of \$90.00 per client in a rural setting and \$70.00 per client in an urban setting. The Ministry wanted to implement the program for a year but the LHIN will only be implementing a nine month program as they do not have the budget to sustain the program for a year.

When asked about implementation on July 1<sup>st</sup>, Mr. Meloche explained that the team wants to get this rolled out in the month of July as the summer months are critical. All vehicles to support this initiative will be rented. It is anticipated that the Ministry may assist in the future with the purchase of a mobile van. Solutions are being reviewed with regards to medical records, sustainability and transportation.

Mr. Meloche was asked about funding at the end of the nine month period. He answered that the potential for funding from the Ministry is not always there. If the program is successful, the Board will have to decide if it will be continued.

The team acknowledged that they still need to present at the Scarborough Collaborative as it is in a community where one of the pilot sites will be implemented.

Mr. Loucks asked that the Board have an update on this initiative at the October meeting.

**MOTION:** By Mr. Kylie that the Central East LHIN Board of Directors approve the Unattached Patient Assessment, Triage and Referral Initiative (UPA) funding allocation as recommended.

**SECONDED:** Ms. Sikorski

**MOTION CARRIED**

### 3.5 **CSP (ONE ACUTE CARE NETWORK) IMPLEMENTATION REPORT**

Ms. Plewes called for questions from the readings of the Clinical Services Plan (One Acute Care Network) document previously distributed to the Board.

Ms. Plewes was asked to summarize the Board's role in encouraging the hospitals to become engaged in the implementation process. She emphasized the need to make sure everyone is involved and gave an update on the communication plan which she felt was working. To date, approximately 780 people from within the LHIN have provided feedback

Ms. Plewes reported that although they are encouraged by the progress to date, there is still room for improvement. Work will continue with the Boards and the Community Care Access Centres. At the 2009 Symposium, three Boards outlined what they are doing in leading change.

The Board discussed reaching out to CEO's and senior leaders through the HAPS process and Board to Board engagement, the need to set realistic timelines for rollout, and a review of the communications plan. There was a concern that the Board should continue to monitor this and not lose track of the initiative. Mr. Loucks responded that a letter will go out to the hospitals to remind them of what we are looking for.

Ms. Hammons reported that 2 business cases will be coming forward and that integrations will be received in July. As there are no additional funds, reallocation of finances will be critical.

Mr. Loucks thanked the team and is looking forward to their next report.

### 3.6 **MLAA - REFRESH**

Ms. Hammons asked for questions or comments from the members regarding the MLAA 2007-10 Refresh update and Accountability Agreement.

One member is disappointed that the Hospital Standardized Mortality Ratio is being removed as an indicator. Mr. Barker explained that the Ministry is working though what it wants to include as indicators but that the LHIN also has indicators with its providers.

**MOTION:** By Ms. Sikorski that

(i) The Accountability Agreement between the Ministry and the CE LHIN effective as of April 1, 2007 be amended as set out in the draft amending agreement, a copy of which is appended to this resolution; and

(ii) That the Chair be authorized to execute the final version of the amending agreement on behalf of the CE LHIN provided that the content of the execution copy of the amending agreement is substantially similar to that of the copy appended to this resolution.

**SECONDED:** Mr. Francis

**MOTION CARRIED**

Mr. Loucks thanked Ms. Hammons for her report and was pleased that the CE LHIN was addressing this matter on a timely basis.

**3.7 CEO REPORT – Q&A**

Ms. Hammons asked for questions with respect to the CEO report as previously distributed to the Board.

When asked to expand on the telemarketing proposals to be included in the IHSP project, Ms. Hammons confirmed the decision of conducting telemarketing this year to help determine the level of confidence in the Central East LHIN healthcare system.

Under the Triple Aim Framework section of the report, it should read IHSP as opposed to IHI.

Another member was delighted to see the subject of hospice under consideration and asked when the Board could anticipate having this on the agenda for discussion. Ms. Hammons answered that it would be tabled with the LHIN CEOs first and then go from there to their Boards. The Ministry would like consistency across all of the LHINs.

Mr. Barker explained the 2008/09 LHIN scorecard for the third quarter.

**MOTION:** By Mr. Kylie that the Board receive the June 16th, 2009 report of the Central East LHIN CEO for information.

**SECONDED:** Mr. Francis

**MOTION CARRIED**

### 3.8 CHAIR REPORT

Mr. Loucks asked for questions with respect to the Chair's report previously distributed to the Board. No questions or comments were given.

**MOTION:** By Mr. Kylie that the Board receive the June 16th, 2009 report of the Central East LHIN Chair for information.

**SECONDED:** Ms. Sikorski

**MOTION CARRIED**

### 3.9 OTHER NEW BUSINESS

**MOTION:** By Mr. Francis that the Board receive the minutes of the Audit Committee and Community Nominations Committee for information.

**SECONDED:** Ms Achmatowicz MacLeod

**MOTION CARRIED**

Mr. Loucks wished to recognize the late Mr. Bruce MacDougall who was an early champion of the CE LHIN despite losing his battle with cancer. Mr. Francis had attended an Annual General Meeting in Scarborough which honoured Mr. MacDougall for his leadership in the community. Mr. Loucks thanked Mr. Francis for his attendance on the Board's behalf and commented that champions like Bruce will be remembered.

Mr. Loucks asked Ms. Achmatowicz MacLeod to provide an update on the AGM at the Ontario Shores Centre for Mental Health Sciences, formerly known as the Whitby Mental Health Centre. She was impressed with the changes implemented there in the last 3 years. Ms. Achmatowicz MacLeod had also been to a meeting at the Ontario Physiotherapist's Association and felt that it was very well done. Reports on both visits were distributed to the other Board members. Mr. Loucks thanked Ms. Achmatowicz Macleod for her attendance on behalf of the Board and for taking the time to provide the reports.

Mr. Loucks thanked Ms. Sikorski and Mr. Gleed for their assistance on behalf of the Board at the meetings in Haliburton.

Mr. Kylie gave an update on his visit to the 30<sup>th</sup> Anniversary Celebration of the Canadian Hearing Society in Peterborough and Mr. Francis reported on his attendance at the Scarborough Health Fair.

**MOTION:** By Mr. Kylie that the Board of Directors move into closed session in order to consider a matter pertaining to negotiations or anticipated negotiations between the network and a person, bargaining agent, or party to a proceeding or an anticipated proceeding, pursuant to Section 9, subsection 5(h) of the Local Health System Integration Act

**SECONDED:** Ms. Achmatowicz MacLeod

**MOTION CARRIED**

**4.0 CLOSED SESSION**

The Board adjourned into a closed session at 1:30 pm

*Upon reconvening to the open session, Mr. Loucks reported that during the in camera session the Board discussed details pertaining to the Microsoft Enterprise Agreement, the CEO's report, Recommendations from the Community Nominations Committee, Lakeridge Health, eHealth and the CEO's Goals and Evaluations.*

**5.0 MOTION OF TERMINATION**

**MOTION:** By Mr. Loucks that the June 16<sup>th</sup>, 2009 Central East LHIN Board meeting be adjourned.

**SECONDED:** Mr. Kylie

**MOTION CARRIED**

The June 16, 2009 Board of Directors meeting was adjourned at 4:00 pm

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Mr. Foster Loucks  
Chair

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Ms. Jean Achmatowicz MacLeod  
Secretary