

**DRAFT MINUTES  
BOARD OF DIRECTORS MEETING  
Tuesday, March 17, 2009  
9:00 am to 6:00 pm  
Momiji Cultural Centre  
3555 Kingston Road, Scarborough, ON**

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**Directors Present:** Mr. Foster Loucks (Chair)  
Ms. Joseline Sikorski (Vice Chair)  
Ms. Jean Achmatowicz MacLeod (Secretary)  
Mr. Ron Francis (Member)  
Dr. Alex Hukowich (Member)  
Mr. Stephen Kylie (Member)  
Ms. Novina Wong (Member)

**Regrets:** Mr. William Gleed (Member)

**Staff Present:** Ms. Deborah Hammons (CEO)  
Mr. Paul Barker (Senior Director, Performance, Contracts and Allocations)  
Ms. Sheila Rogoski (Executive Assistant to CEO)  
Ms. Karen Kennedy-Slade (Minutes Recorder)

Mr. Loucks of the Central East Local Health Integration Network (the “CE LHIN”) Board of Directors chaired the meeting.

Mr. Loucks welcomed members of the public to the March 17<sup>th</sup>, 2009 Open Board Meeting.

**1.1 Meeting Called to Order**

Mr. Loucks called the meeting to order at 9:05 am.

**Constitution of Meeting and Quorum**

Notice of the meeting having been properly given to the public and to each Board member, and a quorum of Board members being present at the meeting, Mr. Loucks declared the meeting duly constituted for the transaction of business.

## 1.2 APPROVAL OF THE AGENDA

**MOTION:** By Ms. Achmatowicz MacLeod that the Agenda of March 17<sup>th</sup>, 2009 meeting of the Central East LHIN Board of Directors be approved.

**SECONDED:** Ms. Sikorski

**MOTION CARRIED**

## 1.3 DECLARATION OF CONFLICTS OF INTEREST

Mr. Loucks requested that those in attendance declare any conflicts of interest.  
*No conflicts of interest were declared.*

## 2.1 MINUTES OF MEETING OF FEBRUARY 17<sup>th</sup>, 2009 *were deferred to next meeting*

Mr. Kylie suggested bringing minutes from the February 17/09 and March 3/09 meetings forward for approval at the April 21/09 meeting.

## 2.2 BUSINESS ARISING FROM LAST MEETING

*There was no Business Arising at this time.*

## 3.0 NEW BUSINESS

### 3.1 CCAC IMPROVEMENT PLAN

Mr. Loucks welcomed Mr. Don Ford, Executive Director of the Central East CCAC to present the CE CCAC Improvement Plan previously distributed to the Board. Mr. Ford gave a brief explanation of what the CE CCAC does and how they operate. Mr. Ford also spoke to the CE CCAC's Deficit Improvement Plan.

The Chair invited comments from the Board.

Prior to their questions, all Board members thanked Mr. Ford for an informative presentation. A lengthy discussion ensued. The following are some of the questions to which Mr. Ford responded:

- More information on expanding the availability of hospital based Case Managers to assess patients for home and community options

- The number of people on waiting lists for CCAC services
- CECCAC Mitigation Actions to address the budget shortfall. How will these actions impact patient care?
- How closely does CCAC work with other community agencies to support clients?
- Elaborate on wound care protocol
- Referring to the continuous service review, what happens to seniors on IV therapy; if they live with another senior, what is the rate of visitation?
- Do the hospitals and CE CCAC consult on ways to better provide services to patients who are discharged?
- How are programs for children funded?
- How will CE CCAC cope with the projected growth in Central East?

Mr. Ford answered all these questions and others to the satisfaction of the Board. He emphasized that on an average day, CE CCAC Staff are in 10,500 client homes and serve 30,000 clients. His organization is challenged by maintaining the balance of keeping clients out of hospital with moving people out of hospital. Mr. Ford pointed out that clients in a hospital setting deteriorate, so the goal is to get people out of hospital as quickly as possible.

It is unclear how many people in the community need the services of CE CCAC, but do not know how to access the services. Mr. Ford feels the community is not very aware of CE CCAC and the services it provides. It is an area that needs attention.

Mr. Ford would like to see more communication and co-operation between ministries, particularly in the provision of services to children.

Mr. Ford emphasized the goal of CE CCAC – to work in Central East communities to connect people with quality in-home and community-based health care. They make sure their clients receive the care they need, when they need it. They provide information, direct access to qualified care providers and many comprehensive services to help people come home from the hospital sooner or live independently at home longer.

However, wait lists are long and there are not enough resources. CE CCAC is as efficient as humanly possible; there are, regrettably limited resources. People are waiting

for services and the longer they wait the more their condition deteriorates. The population growth to the year 2030 (particularly in Durham Region) will be a challenge for the CE CCAC.

Mr. Loucks thanked Mr. Ford for his insightful presentation and asked Mr. Paul Barker to present the CE CCAC's M-SAA to the Board for approval.

**MOTION:** By Dr Hukowich that

Whereas CCAC's require a signed Multi-Sector Accountability Agreement (M-SAA) to continue receiving funding following April 1, 2009; and;

Whereas staff have reviewed and accept the data submitted by the CE CCAC and prepared the M-SAA for the CEO and Chair of the Board of the CE CCAC to sign and submit to the LHIN Board;

Be it resolved that the Board authorize the Chair and CEO to execute the signed M-SAA for the Central East Community Care Access Centre

**SECONDED:** Ms. Achmatowicz MacLeod

**MOTION CARRIED**

Mr. Kylie would like the minutes to reflect that *"the CE CCAC budget be balanced and that a monthly report be submitted to the board."*

**3.2 ED/ALC PAY FOR RESULTS**

Ms. Hammons was invited to update the Board on the ED/Pay for Results. She gave an overview of the program; funding and accountability and CE LHIN Designated Hospitals.

The criteria for designation:

- More than 30,000 annual ED visits
- Admitted Patient Length-of-Stay performance
- Growth pressures (using HBAM)

Designated Hospitals: The Scarborough Hospital (TSH) General, Rouge Valley (RVC) Rouge Valley Ajax Pickering (RVAP), Ross Memorial Hospital (RMH), Lakeridge Health Oshawa (LHO), Lakeridge Health Bowmanville (LHB).

Ms. Hammons outlined the performance targets and the review process.

The Chair entertained questions/comments from the Board.

Ms. Hammons responded to questions from the Board with regard to:

Whether the CEO'S have discussed the issues before the Board at the CEEC meetings?

Why Peterborough was not included in the hospitals?

Perhaps there is a need for additional funding for EMS. The fact that patients sit in ambulances waiting for an available doctor or nurse could be a road block to dealing with ED issues.

It was noted that some capital purchases seem to have found their way on to the Proposed Initiatives List and wondered why.

Further explanation of the electronic bed boards and,

Under Community Based Initiatives, more information on the Community Crisis Beds.

Ms. Hammons responded to the questions to the satisfaction of the Board.

**MOTION:** By Ms. Sikorski that

Whereas the MoH has identified the hospitals eligible for Pay for Results Year 2 funding in CE LHIN, be it resolved that the Central East LHIN Board of Directors approve the Year 2 Emergency Department Pay for Results funding allocation as recommended.

**SECONDED:** Ms. Achmatowicz MacLeod

**MOTION CARRIED**

**One opposed**

Mr. Francis asked that, in future, all motions be included in the Board package.

The Chair called a break at 11:10 am  
The Board reconvened at 11:30 am

### **3.3 CEO Report (Appended to the minutes)**

Ms. Hammons presented her report previously distributed to the Board.

The Chair requested questions/comments from the Board.

The Board questioned:

If the Nurse Practitioner Outreach Teams actually provide service or do they refer to other services. Ms. Hammons responded: they identify ways to help patients recuperate after leaving hospital. It is less of a “hands on” service than a referral service to facilities providing rehabilitation.

Several questions about Community Health Centres including why there is not a CHC in the North Eastern part of the LHIN. Ms. Hammons will follow up on the criteria the MOH uses to determine where these facilities go. She confirmed that there will be a new facility in Lindsay.

**MOTION:** By Ms. Sikorski that the Board receive the March 17, 2009 report of the CEO of the Central East LHIN for information.

**SECONDED:** Ms. Achmatowicz MacLeod

**MOTION CARRIED**

### 3.4 CHAIR'S Report: (Appended to the Minutes)

Mr. Loucks presented highlights of his report previously distributed to the Board.

- Meeting with Minister David Caplan
- Board Performance Review
- Progress with respect to the development of a LHIN-wide Collaborative Structure.

**MOTION:** By Mr. Kylie that the Board receive the March 17<sup>th</sup>, 2009 report of the Chair of the Central East LHIN for information.

**SECONDED:** Ms. Wong

**MOTION CARRIED**

### 3.5 Other New Business:

Dr. Hukowich drew the Board's attention to an article from the Chair of the Senate Committee comparing health care policy in Canada and around the world.

He commented on the Effectiveness Review and LHIN responsibilities in the Chair's report. He suggested that we need to spend more time evaluating the cost effectiveness of our expenditures. How does the LHIN measure up and how well is the LHIN doing.

Ms. Hammons explained the issues tracking system which is monitoring how the LHIN is doing and any issues with the HSP's. Staff will provide the Board with an updated report.

The Chair called for a lunch break at 12:15 pm  
The Board reconvened at 12:55 pm

### 3.6 M-SAA APPROVALS – GROUP ONE

Mr. Loucks asked Mr. Paul Barker, Sr. Director of PCA, with Mr. John Lohrenz and Ms. Ritva Gallant to present– the M-SAA Approvals - Group One to the Board.

Following a lengthy discussion between the Board and Staff, it was decided that the Board had been provided with sufficient information to present the motion.

**MOTION:** By Ms. Wong that:

**Whereas** Community HSP's require a signed Multi-Sector Accountability Agreement (M-SAA) to continue receiving funding following April 1, 2009; and

**Whereas** staff have reviewed and accepted the data submitted by the HSP's and prepared the M-SAA's for the CEO and Chair of the Board of the HSP to sign and submit to the LHIN Board

Be it resolved that the Board authorize the Chair and CEO to execute the signed M-SAA's for the following Health Service Providers:

- ♦ **Canadian Mental Health Association, Durham**
- ♦ **Durham Mental Health Services**
- ♦ **Canadian Mental Health Association, Kawartha Lakes**
- ♦ **Chinese Family Services of Ontario**
- ♦ **United Survivors Support Centre**
- ♦ **Survivors Psychiatric Advocacy Network (SPAN)**
- ♦ **Community Care Durham**
- ♦ **Kawartha Participation Projects**
- ♦ **Carefirst Seniors & Community Services Association**
- ♦ **Region of Durham, Seniors Services**
- ♦ **Regional Geriatric Program of Toronto**
- ♦ **Sunrise Seniors**
- ♦ **Branch 133, Legion Village**
- ♦ **Head Injury Association of Durham Region**
- ♦ **Alzheimer Society of Durham Region**
- ♦ **Apsley & District Satellite Homes for Seniors**
- ♦ **Lovesick Lake Native Women's Association**
- ♦ **Supportive Initiative for Residents in the County of Haliburton**

**SECONDED:** Ms. Sikorski

**MOTION CARRIED**

Ms. Gallant informed the Board that this amounts to 76.6% of total funding.



Mr. Loucks explained to Board Members that the Central East team has provided their Board with more information than what many of the other 13 LHIN Boards will receive, which will be beneficial to the close working relationship the CE LHIN has started to build with their HSP's.

Mr. Barker then continued with the presentation of M-SAA's - Group Two, for approval.

Ms. Wong questioned approving agreements for agencies with items outstanding and the impact of approving agreements where not all items had been finalized. Mr. Barker stated that all will be resolved by the April 1, 2009 funding deadline and that any adjustment required to complete the outstanding agreements should not affect patient care.

In his absence, Mr. Loucks raised an issue on behalf of Mr. Gleed regarding integrations between agencies providing similar services. Mr. Gleed wanted to know if a tracking system could be established to show when agencies have to integrate.

#### **DELEGATION OF AUTHORITY FOR GROUP TWO PROVIDERS**

**MOTION:** By Mr. Francis that

**Whereas** community HSP's require a signed Multi-Sector Accountability Agreement (M-SAA) to continue receiving funding following April 1, 2009; and;

**Whereas** some CAPS and M-SAA's are not sufficiently complete for approval by the Board at its March 17th meeting; and;

**Whereas** staff will undertake to review all outstanding CAPS submitted by the HSP's to ensure they are properly complete and consistent with all applicable legislation, guidelines and policies, and all identified issues have been resolved, and will prepare M-SAA's for approval by the HSP and the Central East LHIN.

Be it resolved that the Board authorize the Chair and CEO to execute all outstanding M-SAAs, subject to the above provisions, prior to March 31<sup>st</sup>, 2009

**SECONDED:** Ms. Wong

**MOTION CARRIED**

#### 4.0 CLOSED SESSION

**MOTION:** By Mr. Kylie that the Board of Directors move into Closed Session in order to consider a matter pertaining to negotiations or anticipated negotiations between the network and a person, bargaining agent, or party to a proceeding or an anticipated proceeding, pursuant to Section 9, subsection 5(h) of the Local Health System Integration Act

**SECONDED:** Ms. Achmatowicz MacLeod

#### MOTION CARRIED

*Upon reconvening to Open Session, Mr. Loucks reported that during Closed Session the Board discussed details pertaining to Craiglee Nursing Home, Four Counties Brain Injury Association, Wait Time Strategy and an outstanding correspondence issue where a decision was made to develop a formal policy to deal with complaints .*

#### 5.0 MOTION OF TERMINATION

**MOTION:** By Mr. Kylie that the March 17<sup>th</sup>, 2009 Central East LHIN Board meeting be adjourned.

**SECONDED:** Dr. Hukowich

#### MOTION CARRIED

The Chair declared the March 17<sup>th</sup>, 2009 Board of Directors meeting be adjourned at 4:28 pm.

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Mr. Foster Loucks,  
Chair

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Ms. Jean Achmatowicz-MacLeod,  
Secretary