

DRAFT MINUTES
BOARD OF DIRECTORS MEETING
Tuesday, March 3, 2009
2:00 am to 5:00 pm
Scarborough Grace Hospital
Scarborough, ON

Directors Present: Mr. Foster Loucks (Chair)
Ms. Jean Achmatowicz-MacLeod (Secretary)
Mr. Ron Francis (Member)
Dr. Alex Hukowich (Member)
Mr. Stephen Kylie (Member)
Ms. Novina Wong (Member)
Mr. William Gleed (Member) via teleconference

Regrets: Ms. Joseline Sikorski (Vice Chair)

Staff Present: Ms. Deborah Hammons (CEO)
Mr. Paul Barker (Senior Director, PCA)
Mr. John Lohrenz (Team Lead, Business & Performance)
Ms. Ritva Gallant (Team Lead, Finance)
Mr. Vince Ruttan (Lead, Decision Support)
Ms. Sheila Rogoski (Executive Assistant to CEO)
Ms. Karen Kennedy-Slade (Minutes Recorder)

Mr. Loucks of the Central East Local Health Integration Network (the “CE LHIN”) Board of Directors chaired the meeting.

Mr. Loucks welcomed members of the public to the March 3rd, 2009 Open Board Meeting.

1.1 Meeting Called to Order

Mr. Loucks called the meeting to order at 2:10 p.m.

Constitution of Meeting and Quorum

Notice of the meeting having been properly given to the public and to each Board member, and a quorum of Board members being present at the meeting, Mr. Loucks declared the meeting duly constituted for the transaction of business.

1.2 APPROVAL OF THE AGENDA

MOTION: By Ms. Achmatowicz MacLeod to approve the Agenda of March 3rd, 2009.

SECONDED: By Mr. Francis

MOTION CARRIED

1.3 DECLARATION OF CONFLICTS OF INTEREST

Mr. Loucks requested that those in attendance declare any conflicts of interest.
No conflicts of interest were declared.

2.0 M-SAA

Mr. Loucks asked Sr. Director Mr. Paul Barker and his Performance Allocation & Contracts team (John Lohrenz, Ritva Gallant, Vince Ruttan) to speak to the Health Service Provider “one pagers” that the Board had received in their Board packages in preparation for the first round of M-SAA approvals.

2.1 M-SAA REVIEW AND DECISION:

Mr. Barker referred the Board to the 2009-2011 M-SAA documents previously distributed. The Performance Contracts and Accountability Team presented an overview of the pre M-SAA Review of Community Annual Plan Submissions (CAPS) and introduced sample “one pagers” for Finance & Performance and Planning & Integration to assist the Board in its understanding of the process.

It was pointed out that we are working within a critical timeline – post March 31st, 2009 only HSP’S (CCAC, CHC, CMH&A and CCS) with a signed M-SAA can be provided with funding by Central East LHIN.

Mr. Barker elaborated on the process followed by staff to carry out an in-depth review of all submissions.

Following the presentation, the Chair invited comments from the Board.

There was a lengthy discussion of the “one pager” followed by questions and suggestions for improvement, such as:

A short list of definitions to accompany the “one pagers” for reference purposes would be helpful.

What is a “unit of service”? Staff explained that the unit of service refers to every functional service provided i.e. nurses, number of meals etc.

Who sets the targets for each unit and is the amount of service negotiated? Staff gave an example of how targets are set, pointing out that there is no penalty for noncompliance; everything is negotiable and open for discussion.

Has staff noticed any patterns with regard to integration opportunities? Staff responded, not at this time. However, it was noted that there is some movement towards integration by some agencies.

Lead, Decision Support, Mr. Vince Ruttan, is new to the CE LHIN. He gave a brief overview of his background followed by further explanation of the “one pagers”. Suggestions were made by Board members to improve the document; the suggestions were noted by Mr. Ruttan.

The Chair adjourned the meeting for a break at 3.35.p.m.
The Board reconvened at 3.45.p.m. and continued the M-SAA Review.

There was further discussion and many questions emanating from the material presented to the Board. Example:

What is the role of the volunteer and why is their significant contribution not recognized?

Staff explained that at the present time the Ministry does not require volunteer information.

The Board requested that they receive the documents earlier so that they have time to review more closely. The red sections of the documents need more explanation. It was suggested that the red sections be brought to a Board Education Session for explanation and questions.

Suggestions for improving the approval process including the level of detail the Board would like were noted by staff.

There were several questions relating to the CCAC submission. The Board decided to defer approval of the Central East CCAC M-SAA until the next meeting of the Board on March 17th, 2009.

MOTION: By Mr. Kylie that

Whereas community HSP's require a signed Multi-Sector Accountability Agreement (M-SAA) to continue receiving funding following April 1, 2009, and;

Whereas staff have reviewed and accept the data submitted by the HSP and prepared the M-SAA for the CEO and Chair of the Board of the HSP to sign and submit to the CE LHIN Board

Be it resolved that the CE LHIN Board authorize the Chair and CEO to execute the signed M-SAAs for the following Health Service Providers:

- ◆ Oshawa Community Health Centre
- ◆ Brock Community Health Centre
- ◆ The Barbara Black Centre for Youth Resources
- ◆ Port Hope Community Health Centre
- ◆ Westhill Community Health Centre
- ◆ Taibu Community Health Centre
- ◆ Hospice Peterborough
- ◆ FourCAST Addiction Services

SECONDED: Dr. Hukowich

MOTION CARRIED

One opposed

MOTION: By Mr. Kylie that

Whereas community HSP's require a signed Multi-Sector
Accountability Agreement (M-SAA) to continue receiving funding
following April 1, 2009, and;

Whereas staff have reviewed and accept the data submitted by the
HSP and prepared the M-SAA for the CEO and Chair of the Board of
the HSP to sign and submit to the CE LHIN Board.

Be it resolved that the CE LHIN Board authorize the Chair and CEO to
execute the signed M-SAAs for the following Health Service Provider:

- ♦ Community Care Peterborough

SECONDED: Dr. Hukowich

MOTION CARRIED

3 OPPOSED

4.0 MOTION OF TERMINATION

MOTION: By Mr. Glead that the March 3rd, 2009 Central East LHIN Board
meeting be adjourned.

SECONDED: Mr. Kylie

MOTION CARRIED

The Chair declared the March 3rd, 2009 Board of Directors meeting be adjourned at
5:00 pm.

Mr. Foster Loucks, Chair

Ms. Jean Achmatowicz-MacLeod, Secretary